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Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent. ME5 9RU

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🖂 clerk@boxleyparishcouncil.org.uk

**Clerk:** Mrs Daniela Baylis

**Assistant Clerk:** Heidi Pearson

**Finance Assistant:** Nichola Carter

[www.boxleyparishcouncil.org.uk](http://www.boxleyparishcouncil.org.uk)

**A G E N D A**

**To All Members of the Council, Press and Public**

There will be a meeting of the **Finance & General Purposes Committee** on **Monday 18 March 2024** at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU at **6.30pm**

|  |  |
| --- | --- |
| **1.** | **Apologies and Non-Attendance**  To receive apologies from members unable to attend. |
| **2.** | **Declaration of Interests, Dispensations, Predetermination or Lobbying.**  Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. |
| **3.** | **Motion to exclude the Press and Public from items in the Confidential Section** |
| **4.** | **Minutes of the meeting of 15 January 2024** (Pages 3-5)  To consider the minutes of the meeting and if in order sign as a true record. |
| **5.** | **Matters arising from the minutes** |
| **5.1** | None. |
| **5.2** | Any other matters arising from the minutes, but not on the agenda. |
| **Adjournment to enable members of the public to address the meeting.** | |
| **6.** | **Financial** |
| **6.1** | Bank Reconciliations (Page 5) |
| **6.2** | Bank Account totals (Page 5) |
| **6.3** | Walderslade Woodlands Bank Account (Page 5) |
| **6.4** | Financial reports (Pages 1-28 February 2024) (Pages 6-12) |
|  |  |
| **7.** | **Policies and Procedure for Review** |
|  | None on this Agenda |
| **8.** | **Matter for Information** |
|  | To receive information. |
| **9.** | **Items for Next Agenda** |
|  | Councillors’ reports and requests for items to be included on the agenda to be submitted no later than 10 May 2024. |
| **10.** | **Date of Next Meeting** |
|  | Monday 20 May 2024 |
|  |  |
| **CONFIDENTIAL SECTION** | |
| **11.** | **Personnel** |
| 11.1 | TOIL, training, leave and sickness cover. (Verbal report to be given at meeting). |

Daniela Baylis

Daniela Baylis

Clerk to the Council. Date: 11 March 2024

**Note to all councillors:** You are welcome to attend and speak at meetings of committees of which you are not a member but only committee members may vote.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.